



Rental Application Form

Please note: This application will not be processed unless it is filled out completely with copies of all supporting documents attached.

Please read prior to completing your application.

1. The application must be accompanied by relevant supporting documentation.
2. Only Scheduled Direct Debits via Macquarie DEFT to Bricks and Mortar RE will be taken as initial payment.
3. If you are approved you will be required to pay bond and the first calendar months' rent to secure the property within 24 hours of acceptance.
4. You will be required to attend a sign-up appointment within 24 hours of approval to sign lease documentation.

Rent Payment

Direct Debit is our only rent payment method. The Tenant will incur any fees, including direct debit surcharge by the financial institute or any other relevant party, which is payable in addition to the RENTAL.

Applicants Checklist

Before I submit this application, I/we have:

- Attached photocopies of supporting documents (see below)
- Inspected the property both internally and externally
- Completed all details in full on the application form
- Provided all contact details and documentation for confirmation of income source
- Read and signed all the Privacy Disclosure Statement and Privacy Consent



Rental Application Form

Supporting Documentation

When submitting an application you must include at least one item from each section per applicant.

Section One

- Drivers Licence
- Proof of Age Card
- Passport

Section Two

- Current Pay Slips (minimum of 2)
- If new job - Letter of confirmation incl. salary
- Statement of Centrelink Entitlements

Section Three

- Previous 4 rent receipts (or ledger)
- Council Rates
- Motor vehicle registration
- Utilities or phone account Statement of Centrelink Entitlements

Address of property you are applying for

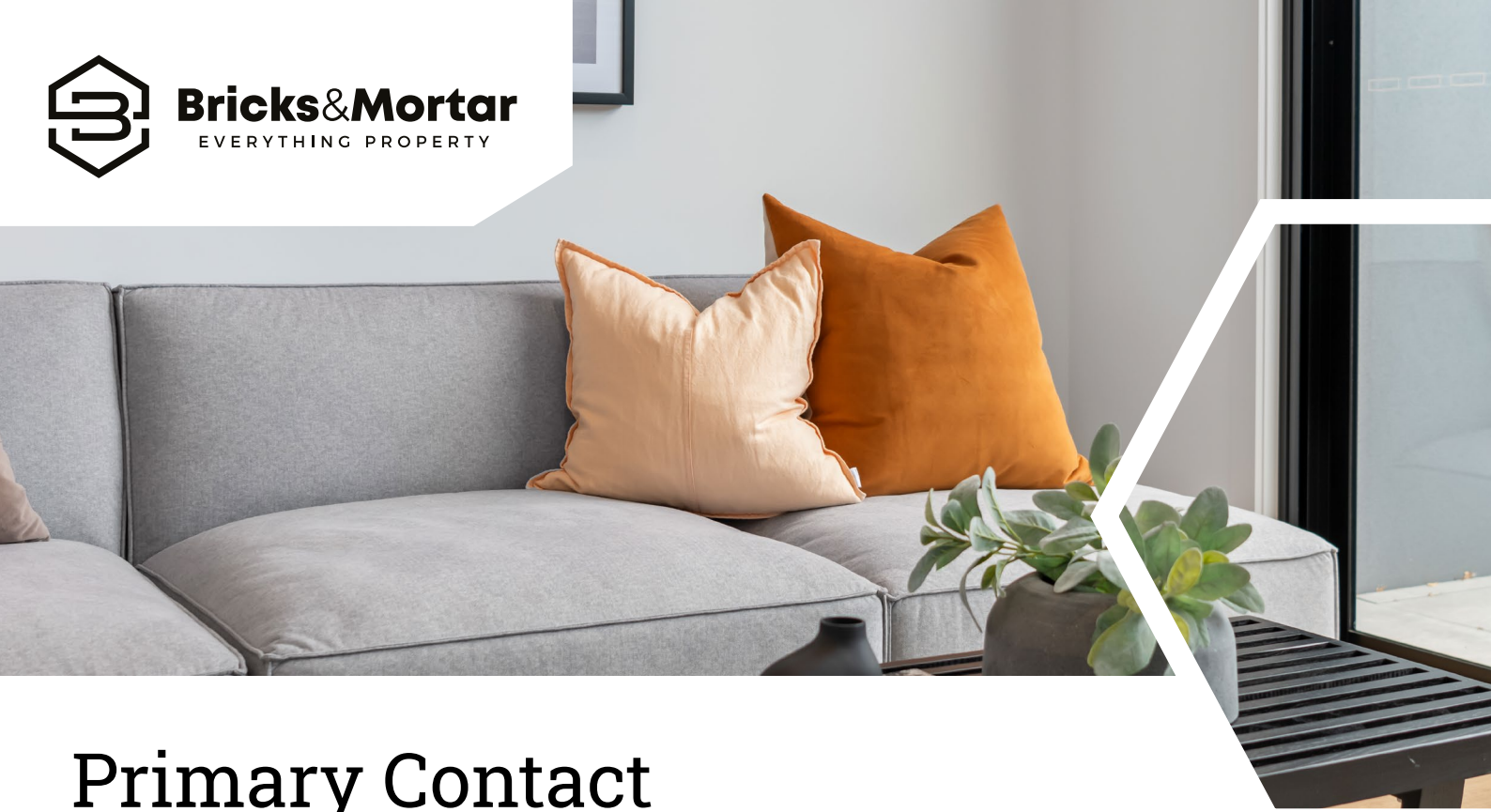
Length of Rental Agreement _____ months Rent \$ _____ per week Lease start date _____

Names of other applicants and their relationship to you (husband, wife, partner, friend)

Names & ages of children (if any) _____

No. of pets (including breed & age) _____

Do you own an investment property in Australia? Yes No



Primary Contact

Full Name		Email	
Phone	Mobile	Date of birth	
Drivers Licence No.	State of issue	Number of Vehicles	Car Rego
Passport No.	Country of issue		

Emergency Contact Please provide an emergency contact not living with you (eg: Next of Kin)

Full Name	Relationship to you	Contact number
Address		

Current Address Details If owner occupier include details here.

Current rent / mortgage	\$	per week	How long have you lived there?	years	months
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Current Address

Agent/Rental Provider	Phone	Mobile
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Email	Reason for leaving
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Was your bond refunded in full? Yes No If No, please specify

Previous Rental Details

Current rent / mortgage	\$	per week	How long have you lived there?	years	months
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Address

Agent/Rental Provider	Phone	Mobile
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Email	Reason for leaving
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Was your bond refunded in full? Yes No If No, please specify



Primary Contact

Current Employment/Self Employed If less than 6 months in current job please also provide previous employment details.

Company Name	Your position
Payroll or Accountant	Payroll/Accountant work phone
Company address	Net income (after tax) \$ per wk / fn / mth
Length of employment	Business Type/ABN (if applicable)

Student

Are you a full time student? Yes <input type="checkbox"/> No <input type="checkbox"/>	TAFE / University	Student No.
Contact Name	Contact No.	
Do you receive income from your parents? Yes <input type="checkbox"/> No <input type="checkbox"/>	Amount \$ per week	
Name of Parents	Phone	

Centrelink Benefits	Type	\$ per fortnight
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Additional source of income	Type	\$ per wk / fn / mth
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Personal Referee (cannot be related)

Referees Name	Occupation
Relationship to you	Phone



Applicant two (for additional applicants please copy this page)

Full Name		Email	
Phone	Mobile	Date of birth	
Drivers Licence No.	State of issue	Number of Vehicles	Car Rego
Passport No.	Country of issue		

Emergency Contact Please provide an emergency contact not living with you (eg: Next of Kin)

Full Name		Relationship to you	Contact number
Address			

Current Address Details If owner occupier include details here.

Current rent / mortgage	\$	per week	How long have you lived there?	years	months
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Current Address

Agent/Rental Provider	Phone	Mobile
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Email	Reason for leaving
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Was your bond refunded in full? Yes No If No, please specify

Previous Rental Details

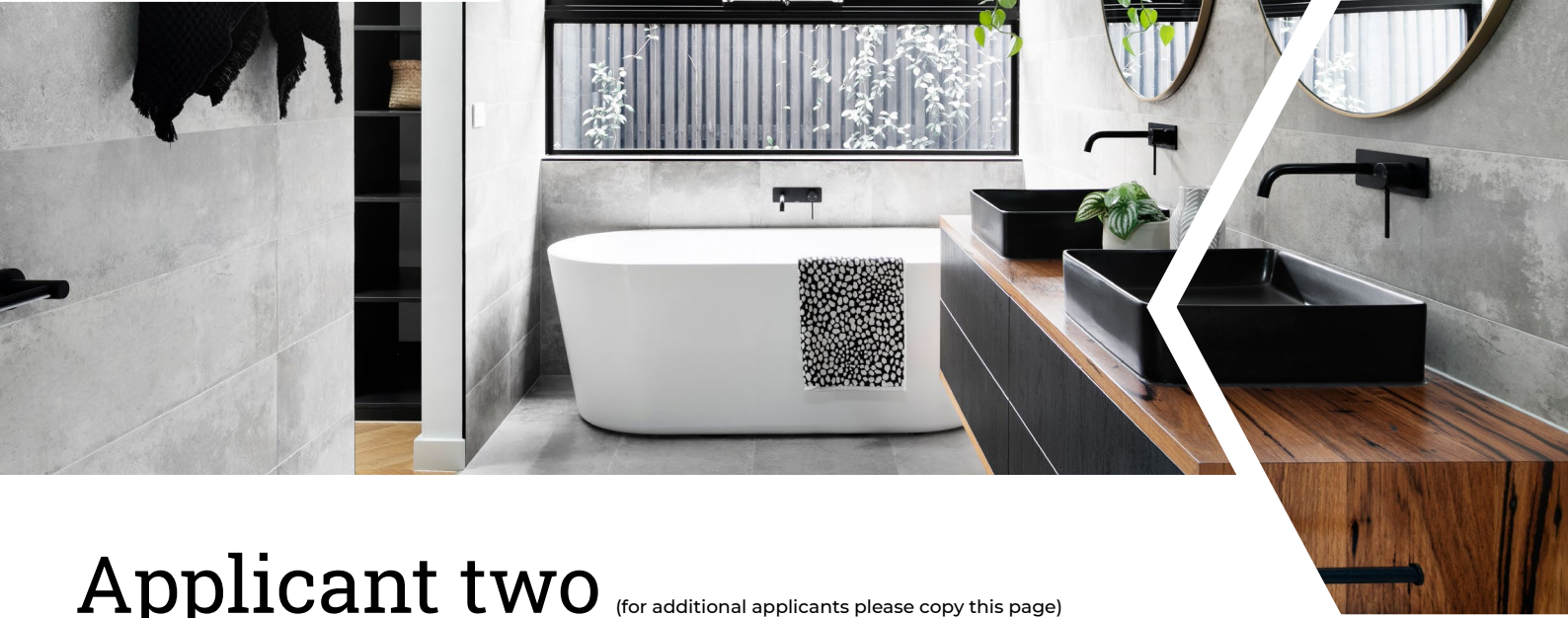
Rent	\$	per week	How long have you lived there?	years	months
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Address

Agent/Rental Provider	Phone	Mobile
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Email	Reason for leaving
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Was your bond refunded in full? Yes No If No, please specify



Applicant two (for additional applicants please copy this page)

Current Employment/Self Employed If less than 6 months in current job please also provide previous employment details.

Company Name	Your position
Payroll or Accountant	Payroll/Accountant work phone
Company address	Net income (after tax) \$ per wk / fn / mth
Length of employment	Business Type/ABN (if applicable)

Student

Are you a full time student? Yes	No	TAFE / University	Student No.
Contact Name	Contact No.		
Do you receive income from your parents? Yes	No	Amount \$	per week
Name of Parents	Phone		

Centrelink Benefits	Type	\$	per fortnight
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Additional source of income	Type	\$	per wk / fn / mth
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Personal Referee (cannot be related)

Referees Name	Occupation
Relationship to you	Phone

Confirmation

I confirm that during my inspection of this property I found it to be in a satisfactory condition and suitable for occupancy.

If No, I believe the following items should be attended to prior to the commencement of my Rental Agreement. I acknowledge and understand that these items are subject to the Rental Provider approval and do not form part of the Rental Agreement.

I also acknowledge that this rental application is subject to the Rental Provider approval and I consent to the information provided in this application being verified and a reference check on NTD being undertaken.

Privacy Act Acknowledgement for Renters

I provide consent for the Agency as part of application processing to contact all necessary people (such as referees, other agents, Renter databases) to verify the Application information provided and understand that all Federal Privacy Act requirements and the Australian Privacy Principles will be adhered to by the Agency.

I consent to my personal information being passed on during the term of the rental agreement (should it commence) and thereafter, if required, to other third parties which include however are not limited to tradespeople/contractors, salespeople, bodies corporate, renter databases and other relevant parties in full compliance with the Federal Privacy Act and any other relevant information. The Rental Provider of the property will be provided all relevant information as the rental agreement is between the Rental Provider and the Renter; the agency manages the property on behalf of the Rental Provider. The rental agreement, should it commence, is a contract between the Rental Provider and the Renter; personal information will be passed onto the Rental Provider as the owner of the property.

I also acknowledge that:

I am responsible for ensuring the main power switch is turned off to enable power to be connected. The premises is a "Smoke Free Zone" and I/we will ensure there is no smoking inside the premises.

	Primary Contact	Name: _____	Signature: _____	Date: _____
	Applicant Two	Name: _____	Signature: _____	Date: _____

PRIVACY CONSENT AND TERMS: By reading and signing this form you Acknowledge the following

The rental applicant acknowledges that: First, the Residential Rental Provider's insurance will not cover the rental applicants contents and it is advised that the rental applicant should obtain content and public liability insurance. Second, that the terms and conditions were available at the time of applying as these form part of the residential rental agreement and the rental applicant agrees with these terms and conditions. Third, that unless agreed, otherwise the rental applicant shall be liable for all water costs pertaining to the property. Costs to be calculated on a daily basis. Lastly, please note that our residential rental agreements contain a special cause stating: No smoking inside the premises.

I hereby offer to rent the property from the Residential Rental Provider under a Residential Rental Agreement to be prepared by the Estate Agent. Should the application be accepted by the Residential Rental Provider, I agree to enter into a Residential Tenancy Agreement. I acknowledge that this application is subject to the approval of the Residential Rental Provider. I declare that all information contained in this application (including the front page) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt. I consent to the disclosure of this page of the Residential Rental Application Form to Movinghub (ABN 64 637 137 154) for the purpose of notifying the water authority and to contact me with regards to services related to moving home. I acknowledge that neither the Estate Agent or Movinghub accept any responsibility for the delay in, or failure to arrange or provide for any connection or disconnection of a utility, or for any such loss in connection such delay or failure. I acknowledge that the Estate Agent and Movinghub may receive a benefit in relation to any services organised. I also authorise the Estate Agent to obtain personal information about me from:

- (a) The Residential Rental Provider or the Estate Agent of my current or previous residences;
- (b) My personal referees and employer/s;
- (c) Any record listing or database of defaults by rental applicant
- (d) If I default under a rental agreement, I agree that the Estate Agent may disclose details of any such default to a tenancy data base, and to Estate Agents/Residential Rental Provider of properties I apply for in the future

If I default under a residential rental agreement, I agree that the Estate Agent may disclose details of any such default to a tenancy database, and to estate agent/residential rental provider of properties I apply for in the future.

- (a) Communicate with the Residential Rental Provider and select a rental applicant
- (b) Prepare Residential Rental Agreement documents
- (c) Allow tradespeople or equivalent organisations to contact me
- (d) Lodge/claim transfer to/from a Bond Authority
- (e) Refer to Tribunals/Courts & Statutory Authorities (where applicable)
- (f) Refer to collection agents/lawyers (where applicable)
- (g) Complete a credit check with NTD (National Tenancies Database) and TICA

I am aware that if the information is not provided or I do not consent to the uses to which personal information is put, the Estate Agent can't provide me with the lease tenancy of the premises. I am aware that I may access my personal information on the contact details above. By signing this application form, I warrant that I am authorised to make this application and to provide the invitations, consents, acknowledgements, authorisations and other undertakings set out in this application on behalf of all applicants listed on this application.

Your Signature: _____

Date: _____

Connectnow makes moving easier for you by sorting your essential home moving needs quickly and easily in one simple phone call. Services include electricity, gas, internet, pay TV, home phone connections and much more. Plus, our home moving service is free - it's our way of ensuring your move is as seamless as possible. We'll attempt to contact you within 1 working day of receiving this application to provide you with our connection service. If you don't hear from us, please call 1300 554 323 to ensure your services are connected.

PRIVACY CONSENT AND TERMS. By signing this form you consent and agree to the following: Connect Now Pty Ltd (ABN 79 097 398 662) ("connectnow") will collect, use and disclose your personal information to contact you (including electronically) about providing moving, connection and disconnection services and to inform you about products and services offered by its related companies and third-party suppliers. These other companies may also use your details to contact you directly about their products and services. See connectnow's Privacy Policy for further details, including your rights to access and correct the information held about you at connectnow.com.au. Third-party service providers (who may transfer your data overseas) may have their own Privacy Policy, which you can request from them. You consent to connectnow continuing to market to you unless you opt out, including by emailing info@connectnow.com.au. To the extent permitted by law and except where expressly guaranteed, connectnow are not responsible or liable for delayed or failed connections or the service providers' connection charges, which you must pay to them directly. Connectnow may receive commissions or fees from your selected retailer(s), and your real estate agent may also receive commissions or fees from connectnow, in each case for arranging provision of the requested services. The value of commissions or fees may vary from time to time and may differ depending on which retailer is selected. If you nominate an alternative contact person on this application, you authorise them to act on your behalf to arrange moving, connection and disconnection services, including accepting third-party terms. You warrant that you are authorised to make this application on behalf of all applicants and alternative contact persons listed and that each person has consented and agreed to the handling of their personal information on the same terms as you have.

Residential Tenancies Act 1997

(Section 29C) (Regulation 14)

STATEMENT OF INFORMATION FOR RENTAL APPLICANTS

1. Discrimination is treating, or proposing to treat, someone unfavourably because of a personal attribute. Discrimination is also imposing an unreasonable requirement, condition or practice that disadvantages persons with a personal attribute.
2. In Victoria it is unlawful to discriminate against someone in relation to certain personal attributes. This means that residential rental providers (rental providers) and real estate agents cannot refuse you accommodation or discriminate against you during your tenancy on the basis of personal attributes protected by law. The following is a list of some protected attributes that are sometimes discriminated against in the rental market— age; disability (including physical, sensory, intellectual disability and mental illness); employment activity; expunged homosexual conviction; gender identity; industrial activity (including union activity); marital status; parental status or status as a carer; physical features; political belief or activity; pregnancy or breastfeeding; race; religious belief or activity; lawful sexual activity or sexual orientation; sex or intersex status; association with someone who has these personal attributes.
3. These personal attributes are protected by law and extend to agreements under the **Residential Tenancies Act 1997** (the Act). It is against the law for a rental provider or their agent to treat you unfavourably or discriminate against you because of these personal attributes when you are applying for a rental property, occupying a rental property or leaving a rental property.
4. Discrimination on the basis of any of these personal attributes may contravene Victorian laws including the Act, the Equal Opportunity Act 2010 (the Equal Opportunity Act), and a range of Commonwealth Acts including the Age Discrimination Act 2004, the Disability Discrimination Act 1992, the Racial Discrimination Act 1975 and the Sex Discrimination Act 1984.
5. In some limited circumstances, discrimination may not be unlawful, including accommodation provided for children, shared family accommodation, and student accommodation. For example, a community housing provider who is funded to provide youth housing may positively discriminate to provide accommodation for a young person. For more information, contact the Victorian Equal Opportunity and Human Rights Commission (VEOHRC).
6. **Scenarios and examples of unlawful discrimination in applying for a property**
 - Refusing or not accepting your application because you have children, unless the premises is unsuitable for occupation by children due to its design or location.
 - Processing your application differently to other applicants and not giving your application to the rental provider because you have a disability or because of your race.
 - Offering you the property on different terms by requiring more bond or requiring you to have a guarantor because of your age.
 - Refusing to provide accommodation because you have an assistance dog.
7. **Scenarios and examples of unlawful discrimination when occupying or leaving a property**
 - Refusing to agree to you assigning your lease to someone else because of that person's personal attributes.
 - Refusing to allow you to make reasonable alterations or modifications to the property to meet your needs if you have a disability.
 - Extending or renewing your agreement on less favourable terms than your original agreement based on your protected attributes (e.g. due to a disability).
 - Issuing you with a notice to vacate based on your protected attributes.

The examples listed and similar actions could contravene the Act, the Equal Opportunity Act, or the Commonwealth Acts.

Getting help

8. If a rental provider or a real estate agent has unlawfully discriminated against you and you have suffered loss as a result, you may apply to VCAT for an order for compensation under section 210AA of the Act. VCAT may be contacted online at vcat.vic.gov.au/ or by calling 1300 018 228.
9. If you would like advice about unlawful discrimination in relation to an application to rent or an existing agreement you may call Victoria Legal Aid on 1300 792 387.
10. If you feel you have been unlawfully discriminated against when applying to rent, or once you have occupied a property, you or someone on your behalf may make a complaint to VEOHRC at humanrightscommission.vic.gov.au/ or by calling 1300 292 153.